



Side Meetings at CEPA Advocacy Summit

Johannesburg, South Africa
(Updated as of 14 October 2009)

Monday, October 19, 2009: GAA & iScale Preparatory Meeting

1:00 PM – 2:00 PM

Oxford South room at the Balalaika Hotel

Attendees

- iScale
- GAA

Monday, October 19, 2009: Pre-Summit meeting of the CEPA Action Team

(national, regional, and global initiating partners)

2:00 PM - 4:00 PM

Oxford South room at the Balalaika Hotel

Attendees

- National Advocacy Action Plan Presenters
- Key representatives from initiating partners from CEPA priority countries
- Key representatives from regional and global initiating partners
- iScale
- GAA
- other participants in Summit agenda

Agenda: Preparation for Summit: Presentations, Workshops, and NAAP/GAAP Working Groups

1. Welcome and Meeting expectations
2. Overview of Agenda for Summit
3. Preparation for Summit Presentations
 - Review content, format and template layout of PowerPoint presentation
 - Finalize PowerPoint presentations (in small groups)
 - Save PowerPoint presentations to Flash drive
4. Preparation for Advocacy Workshops
 - Advice on how Country teams should participate
 - Advice for presenters
5. Orientation on NAAP and GAAP Working Groups
6. Update on press event with Her Excellency Graca Machel
7. Discussion and wrap up



Monday, October 19, 2009: Pre-Summit Meeting of Organizations that have received Network Transfer Agreements (NTAs) from GAA

7:00 PM – 8:00 PM

Oxford South room at the Balalaika Hotel

Attendees (closed meeting)

- Key representatives from initiating partners from CEPA priority countries that received NTAs
- Key representatives from regional and global initiating partners that received NTAs
- GAA

Agenda: Preparation for Summit: Presentations, Workshops, and NAAP/GAAP Working Groups

1. Welcome and Meeting expectations
2. Review of Experience with Laying the Foundation phase NTAs (positive & negative)
3. Review of Timeline post Summit
4. Discussion of Budget parameters for 2010 support of NAAPs and regional partners
5. Any other business

Tuesday, October 20, 2009: Meeting of Advocacy Workshop Presenters

6:00 PM -7:00 PM

Oxford South room at the Balalaika Hotel

Attendees

- All presenters at the Advocacy Workshops being held on Wednesday October 21, 2009

Agenda: Preparation for Advocacy Workshops

1. Welcome and Meeting expectations
2. Discuss guidelines and objectives of the Advocacy Workshops
3. Q&A

Tuesday, October 20, 2009: Meeting of Facilitators for 6 NAAP working groups & GAAP working group

7:00 PM - 8:00 PM

Oxford South room at the Balalaika Hotel

Agenda: Preparation for NAAP & GAAP Working Groups

1. Welcome and Meeting expectations
2. Discuss guidelines and objectives of the NAAP & GAAP Working Groups
3. Q&A



Wednesday, October 21: Prep Meeting of CEPA Press Conference

6:00 PM – 7:00 PM

Oxford South room at the Balalaika Hotel

Attendees

- All participants in Press conference being held on Oct 22 and Media Availability

Agenda: Preparation for CEPA Press Conference & Media Availability

1. Welcome and Meeting expectations
2. Discuss Press Conference & Media Availability
3. Q&A

Wednesday, October 21, 2009: Meeting of Facilitators for 6 NAAP working groups & GAAP working group

7:00 PM - 8:00 PM

Oxford South room at the Balalaika Hotel

Agenda: Review Progress of NAAP & GAAP Working Groups

1. Welcome and Meeting expectations
2. Review progress of the NAAP & GAAP Working Groups
3. Finalize preparation for Oct 22 Working group sessions
4. Q&A

Friday, October 23, 2009: Post-Summit Meeting of Organizations that have received Network Transfer Agreements (NTAs) from GAA

9:00 AM – 11:00 AM

Oxford South room at the Balalaika Hotel

Attendees (closed meeting)

- Key representatives from initiating partners from CEPA priority countries that received NTAs
- Key representatives from regional and global initiating partners that received NTAs
- GAA

Agenda: Preparation for Summit: Presentations, Workshops, and NAAP/GAAP Working Groups

1. Welcome and Meeting expectations
2. Review of Summit Experience (positive & negative)
3. Media event debrief and assessment
4. Review of Timeline post Summit
5. Any other business

Friday, October 23, 2009: GAA & iScale Post Summit Debrief & Planning Meeting

1:00 PM – 3:00 PM

Oxford South room at the Balalaika Hotel

Attendees: iScale & GAA